



**Engineering RFP Questions Received as of July 1, 2026, 4:30 PM ET**

**(Submission Deadline)**

**Question:**

On page 5 of the Civil Engineering Services RFP, at the top of the page is the last item that is required to be addressed in our proposal, that item reads as follows:

- Discuss the process of a transition including anticipated steps, responsibilities of EWPPA, and timeframe.

XXXX is not sure what is meant by this statement. In an effort to meet all requirements, we respectfully request EWPPA expand further on what is meant by “process of transition”?

**Answer:**

The intent of this requirement is to understand the firm’s approach to transitioning engineering services from the current provider to your firm should you be selected. Please describe the key steps involved in the transition process, including project startup and onboarding activities, transfer of existing project information and documentation, establishment of communication protocols, introduction of key personnel, and any other activities necessary to ensure continuity of service.

In addition, please identify the anticipated responsibilities of EWPPA during the transition, including any information, resources, meetings, or approvals that would be required from our staff. Finally, please provide an estimated timeline for the transition, including major milestones and the expected timeframe to become fully operational and able to support EWPPA's engineering needs.